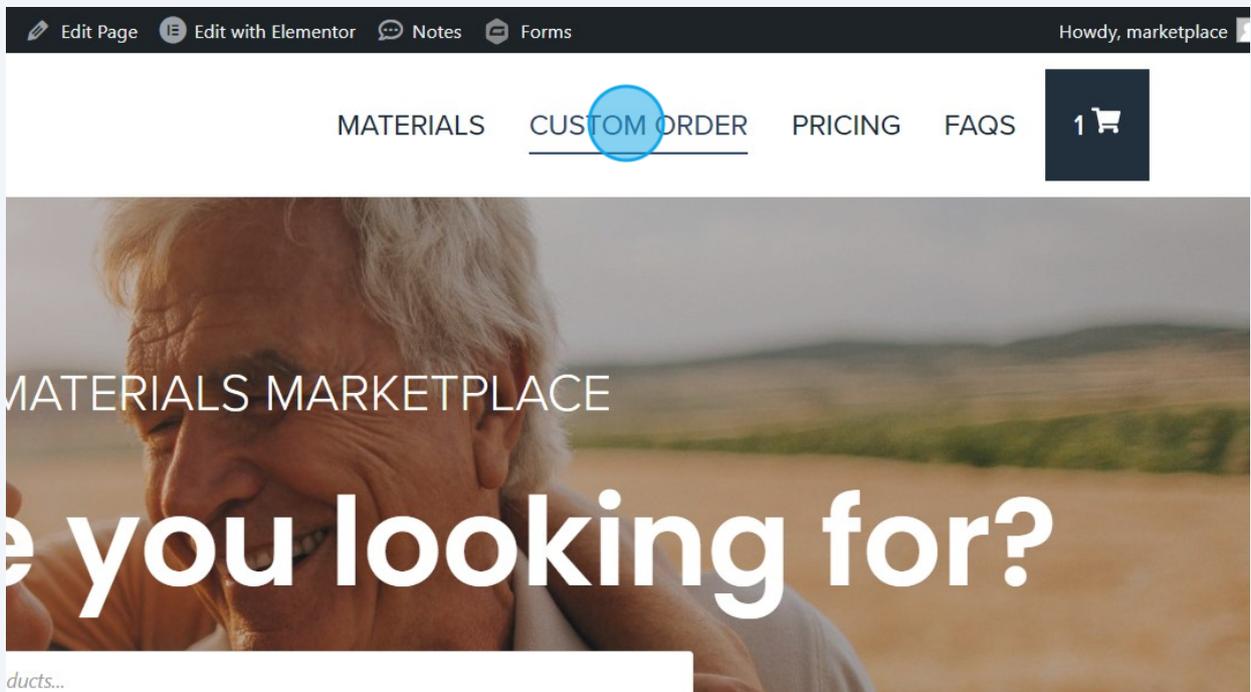


# How to submit a custom order on the ISL Graphics Marketplace.

1 Navigate to ISLgraphics.com

2 Click "Custom Order."



### 3 Select the type of project you would like to request.

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MATERIALS CUSTOM ORDER PRICING FAQs 1

## Custom Order

\* indicates required fields

**Type of Project \***  
Advertisement

Please select the type of project you need in from the drop down.

**Contact Name \***

First Last

**Contact Email \***

**Community Name \***

**Title/Headline \***

**Dimensions \***

**Copy to Include \***

### 4 Enter your contact information, community name, and details you would like included on your custom piece. Fields with a red asterisk are required.

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## Custom Order

\* indicates required fields

**Type of Project \***  
Flier

Please select the type of project you need in from the drop down.

**Contact Name \***

First Last

**Contact Email \***

**Community Name \***

**Event Name \***

**Event Date \*** **Event Time \***



Tip: To ensure your project is completed quickly with little confusion, please provide as much information and context as possible.

5

Select your preferred photo option for your custom piece. If you want to pick a photo, our team will follow up via email and request a copy of the image you would like to use.



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MATERIALS

**Photo Options \***

- I want to pick a photo
- I want a designer to pick a photo
- I want to use a photo of my community

Our team strives to provide you with quality materials in a timely manner. We always appreciate any additional time you give us as our offices are closed on the weekends.

**Please select the preferred timing for your project:**

Additional fees apply depending on deadline.

- Not Urgent (4-7 business days)
- Timely (3 business days)

6

Select your preferred timing for the completion of a first draft of your custom project. If you need an order sooner than the standard turnaround time, you can request a rush for a certain fee.

- I want a designer to pick a photo
- I want to use a photo of my community

Our team strives to provide you with quality materials in a timely manner. We always appreciate any additional time you give us as our offices are closed on the weekends.

**Please select the preferred timing for your project:**

Additional fees apply depending on deadline.

- Not Urgent (4-7 business days)
- Timely (3 business days)
- Rush, this is needed in less than 72 hours (\$100 rush fee)
- Rush, this is needed in less than 48 hours (\$200 rush fee)
- Rush, this is needed in less than 24 hours (\$300 rush fee)

Submit

HOW TO USE MARKETPLACE MY ACCOUNT



Note: This timeline starts once our team has received all necessary information to start designing your custom project and you have received confirmation that the project is with our designers.

7

Click "Submit."

Our team strives to provide you with quality materials in a timely manner. We always appreciate any additional time you can give us as our offices are closed on the weekends.

**Please select the preferred timing for your project:**

Additional fees apply depending on deadline.

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- Rush, this is needed in less than 24 hours (\$300 rush fee)

Submit

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Once submitted, you should receive a follow up email from our team within 48 hours.

# Thanks for contacting us!

We will get in touch with you shortly.

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